

## English 2265

Steele, Rachel <steele.682@osu.edu>

Fri 9/6/2024 3:26 PM

To:Hewitt, Elizabeth <hewitt.33@osu.edu>;Higginbotham, Jennifer <higginbotham.37@osu.edu>;Ramsey, MaryKatherine <ramsey.240@osu.edu>

Cc:Podalsky, Laura <podalsky.1@osu.edu>;Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>;Steele, Rachel <steele.682@osu.edu>;Hilty, Michael <hilty.70@osu.edu>;Neff, Jennifer <neff.363@osu.edu>

Good afternoon,

On Wednesday, August 28<sup>th</sup>, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed a course proposal for [English 2265](#) to be included in the GEN Foundation: Literary, Visual and Performing Arts category.

The Subcommittee unanimously approved the request with five contingencies, three recommendations, and one comment:

- a. Comment: The Subcommittee thanks the department for the submission of these courses for the GEN Foundation: Literary, Visual, and Performing Arts category. They are excited that the configuration of the new General Education has made space for creative writing practice courses, and they look forward to having these offerings as part of the GEN Foundation: LVPA category.
- b. **Contingency:** The Subcommittee asks that the department expand their explanation and provide more detailed information on the GE Submission form in response to ELO 1.4. Specifically, they are looking for additional information on *how* students will “evaluate [the] social and ethical implications [of] literature” and how their evaluation of these topics will be assessed by the instructor. As noted on the form, it will be helpful to identify specific assignments or class activities that are related to this ELO.
- c. **Contingency:** The Subcommittee requests that the department provide clearer information for students in the syllabus (in the course description, the description of how the course meets the GEN goals and ELOs [see item “d” below], the assignment descriptions and/or the course calendar) about how and when they will engage with and be assessed on ELO 1.4.
- d. **Contingency:** The Subcommittee asks that the department include in the syllabus a complete listing of all goals and ELOs for the GEN Foundation: Literary, Visual and Performing Arts category. A complete and accurate listing of the Goals and ELOs for all GEN and GEL categories is available on the [ASC Curriculum and Assessment Services website](#). In addition, the Subcommittee asks that the department include in the syllabus a paragraph following the listing of the GEN goals and ELOs that explains how this course, in particular, meets the goals and ELOs of the LVPA category, per a requirement of the Arts and Sciences Curriculum Committee.
- e. **Contingency:** The Arts and Sciences Curriculum Committee recently (03-01-2024) updated the list of required syllabus statements for all syllabi to include a new statement on religious accommodations. The new version is a result of a directive by the Executive Vice President and Provost and can be found here on the [ASC Curriculum and Assessment Services website](#). The Subcommittee thanks you for adding this statement to your course syllabus. Please note that the link at the bottom of the statement (“Policy: Religious Holidays, Holy Days, and Observances”) should be included with the statement.
- f. **Contingency:** The Subcommittee requests that the department use the most recent version of the Student Life Disability Services Statement (syllabus, p. 7), which was updated in August 2024. The updated statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).
- g. **Recommendation:** The Subcommittee suggests that the department provide some information for students in the syllabus about why office hours are required for this course, and what students should expect in the required meetings. As English 2265 will now be a part of the General Education, the course will likely enroll students who are less familiar with the format or expectations for a creative practice course.
- h. **Recommendation:** The Subcommittee recommends that the department consider a a pre-requisite of “Completion of GE Foundation: Writing and Information Literacy Course” rather than “1110” for English 2265 so that the pre-requisite is consistent in all four beginning creative writing courses (English 2265-2268).

- i. *Recommendation*: The Subcommittee recommends that the department use the most recent version of the Mental Health Statement (syllabus, p. 6), as the name and phone number of the Suicide/Crisis hotline have changed. The updated statement can be found in an easy-to-copy/paste format on the [ASCAS website](#).

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process to OAA. *Recommendations* (in italics above) should be implemented when the course is next taught. I will return English 2265 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Laura Podalsky (faculty Chair of the A & H 2 Subcommittee; cc'd on this e-mail), or me.

Best,  
Rachel



**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

Program Manager, Office of Curriculum and Assessment

**College of Arts and Sciences**

306 Dulles Hall 230 Annie and John Glenn Ave. Columbus, OH 43210

(614) 292-7226

Member, University Conduct Board

Graduate Student, History of Art

**-BLACK LIVES MATTER-**

**STOP AAPI HATE**

DACA/undocumented ally



I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greeneville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.